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EXPLANATION: MSBA DELEGATE AND ALTERNATE

MSBA has modified this policy to match the change in governance structure adopted by its delegate assembly, which increased the responsibilities of the district-appointed delegate. In order to ensure that MSBA member districts receive information as efficiently as possible, MSBA encourages districts to provide MSBA with the names and contact information for the delegates. If the district does not provide this information, it is MSBA's policy to assign the delegate position to the Board president.

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| <i>MSBA recommends that copies of this document be routed to the following areas because the content is of particular importance to them. The titles on this list may not match those used by the district. Please forward copies to the district equivalent of the title indicated.</i> | | | | | |
| X | Board Secretary | | Business Office | | Coaches/Sponsors |
| | Facility Maintenance | | Food Service | | Gifted |
| | Human Resources | | Principals | | Library/Media Center |
| | Health Services | | Counselor | | Special Education |
| | Transportation | | Public Info/Communications | | Technology |

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MSBA DELEGATE AND ALTERNATE

At its annual organizational meeting, the Board of Education shall ~~elect~~appoint a Missouri School Boards' Association (MSBA) delegate and alternate. If, pursuant to MSBA bylaws, the district is entitled to more than one delegate, the Board will appoint the number of delegates to which the district is entitled and an alternate delegate. The Board prefers to appoint a member who has at least two years of experience as a Board member. The Board secretary or designee will forward the name(s) of the delegate(s) and alternate as well as their contact information, including e-mail address, to MSBA.

Duties of the MSBA Delegate

The MSBA delegate shall ~~have the following duties:~~

- 1. Serve as the liaison between MSBA and the Board of Education.
- 2. Serve as the contact for communications from the Regional Executive Committee (REC) chair, the MSBA Board of Directors and MSBA staff. The delegate will provide MSBA an e-mail account to receive those communications and regularly monitor it for this purpose.
3. Share information received from the REC chair, MSBA Board of Directors and MSBA staff with the Board. Agendas for regular open Board meetings will include an opportunity for a delegate report. Report monthly to the Board on important issues identified by MSBA to include The report will include information about state and national issues impacting public education, opportunities and concerns related to public schools, and other specific information important to boards of education and the school districts they represent.
- 4. Serve as a resource to member of the Regional leadership Action Committee (RAC) in identifying persons with leadership skills to serve in regional leadership positions.
- 5. Actively participate in the development of the MSBA platform and resolutions advocacy positions.
6. Serve as an advocate for public education by maintaining a working relationship with elected officials who represent the district at the local, state and federal levels.
- 7. Attend and participate in the MSBA Delegate Assemblies.

- 8. Attend and participate in the RAC MSBA spring and fall regional meetings and the annual Leadership Summit.

Duties of the MSBA Alternate

The MSBA alternate delegate will assume the role of delegate if the delegate is unable to serve.

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Note: The reader is encouraged to check the index located at the beginning of this section for other pertinent policies and to review administrative procedures and/or forms for related information.

Adopted:

Camdenton R-III School District, Camdenton, Missouri